



Organize Your Official Life

Are you tired of manually managing your assignment calendar, tracking fees and payments and managing other aspects of being a sports official? If you are like most sports officials, you probably use a variety of systems to:

- Track your game assignments using either a paper-based or computer-based calendar.
- Track payment for the contests you have officiated either in a spreadsheet or on your calendar along with your game assignments.
- Track contracts by placing some symbol on your calendar indicating that a contract has been signed for a particular contest.
- Track game reports by making photocopies of the reports and filing them away somewhere.
- Flip through your calendar pages every year in order to determine how many contests you officiated at what level so you can re-register for the next year, request an upgrade or prove qualification for tournaments.

Tired of the Hassles? We Have The Program for you!

Official's Record Keeper (ORK) is an affordable software tool for sports officials that manages all relevant information—making it easier for you to know where you have been, where you should be going, how much you've been paid, how much you're owed and what happened during each of your contests.

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| Simple: | On the surface, ORK looks and works just like common calendar tools. |
| Powerful: | With a few clicks of your mouse view and report on your assignments in almost any way possible. |
| Affordable: | \$39 for the Standard Edition
\$59 for the Professional Edition. |

Whether you work one sport or many, ORK makes it easy to keep track of the details of your "official life!"

Official's Record Keeper helps you:

- Manage your assignments
- Track fees and payments
- Track Expenses
- Store detailed information for every contest, including participants, score, sanctions and more

Use the power of ORK to generate reports for:

- Annual registration
- Upgrade requests
- Disciplinary hearings
- Tax return preparation

You can even print calendars for your family or friends so everyone will know when you have to work.

Your schedule at a glance

You can view your assignments using the built-in calendar option or you can switch to views that show the assignment data in almost any manner imaginable. From the calendar, you can view your schedule by month, week or day. Using the dynamic data display capabilities of the program, you can sort by almost any field value and categorize or filter the view using any criteria you need. Once you've displayed the data the way you want, one click of a button sends the data to the printer.

After you have completed working a contest, you can enter the results and any other information related to the contest into the system. If your sport uses special sanctions to penalize participants (such as the cautions and send-offs used in Soccer) you can define the appropriate sanctions per sport and document the occurrences for each contest.

Reports

If your sport requires that you submit information about the contests you officiated for annual re-registration or requesting a level upgrade—those reports are available with a few clicks of a mouse. Contest reports are available for review by other officials, backup storage or for providing details to disciplinary hearings. When it comes time to prepare your tax return, you can use ORK to generate the reports your accountant needs to complete the job.

Officiate more than one sport? No problem!

The Professional Edition of ORK gives you the ability to configure multiple sports to track your entire schedule or view schedule and information for each specific sport. ORK enables you to view and sort the information by sport in a variety of ways. Since the sports are defined separately, generating specific reports per sport is a snap.

Safeguard your information

ORK will automatically backup its data tables as often as you like. You can also configure the program so it will keep as many versions of the backups as you need – this protects you from problems caused by hardware failures or virus attacks.

Automatic Updates

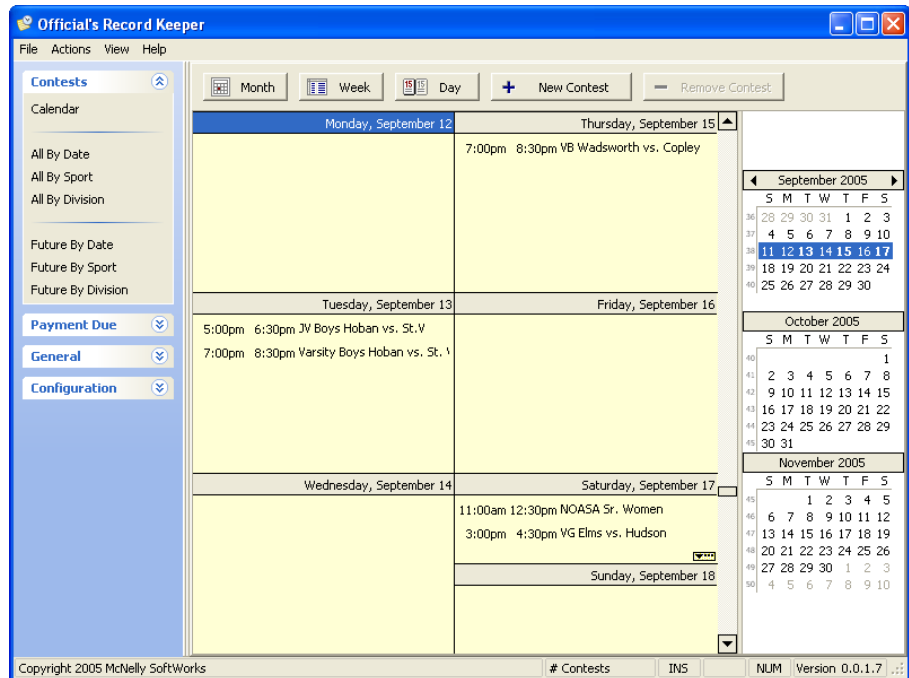
ORK can automatically check for program updates so you do not have to worry whether you are using the latest version of the program—ensuring that you have the most robust feature set available.

Automated Performance Tuning

To ensure that ORK is running at its best, you can configure ORK to periodically optimize its database tables and indexes, increasing performance for you as you use the program.

Tutorials and Documentation

ORK includes interactive tutorials that show you how to use all of the features of the program. If you're using ORK and you don't know what to do, click the Help button located nearby and you'll be shown what to do. Additionally, the complete ORK User Guide is included as an online help file and in Acrobat Reader™ format so you can print a copy of the manual.



To purchase Official's Record Keeper or to download a **FREE Trial Version** visit our website:

www.mcnellysoftworks.com



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